

**COMPASS USERS' GROUP**  
Meeting Minutes of Wednesday, May 24, 2006  
Mt. Iron, MN

**Members Present:**

Shari Fisher-ALS, Mark Koukol-ALS, Rebecca Patton-ALS, Shelley Rogers-ALS, Jim Weikum-ALS; Debby Bocnuk-Babbitt, Mary Lukkarila-Cloquet, Jan Simmons-Duluth, Mary Beth Kafut-Eveleth, Ginny Richmond-Gilbert, Janet Coy-Grand Rapids Public, Nancy Riesgraf-Hibbing, Terry Moore-Hibbing/Chisholm, Sue Sowers-Hoyt Lakes, Sally Peterangelo-Mt. Iron, Julie Billings-Silver Bay, Nancy Maxwell-Virginia (11 am), and Linda J. Wadman, NCLC.

**Others Present:** none

President Mary Lukkarila called the meeting to order at 10:00 a.m.

The minutes of the Wednesday, April 12, 2006 meeting were presented. Secretary Richmond noted that the printed copy made available was not the current draft so some corrections had already been made. She asked for clarification of the discussion under COMPASS "Questions or problems" regarding Web Reporter. Mark Koukol's explanation will be integrated into the corrected, final minutes. **Sally Peterangelo moved, Janet Coy seconded, to accept the minutes as corrected. Motion passed.**

**COMPASS AND COMPUTER RELATED ISSUES:**

**Questions or problems with Horizon functions:** Janet Coy asked about rotating video collections. Shelley Rogers stated that there should be 80 videos per pack. Libraries should only be changing location and itype. Call number field comes blank from ALS. If your library needs to enter something there, the staff needs to remove it before sending the packet to the next library. Price should never be changed. Rogers will send an email out to clarify proper procedures for processing Video Packets. Grand Marais Board had asked the cost of packets. It would cost \$43,200 to replace all 27 packets. ALS currently has a \$5,200 annual budget for video rotations. Each packet has approximately 30-40 DVDs and that number is increasing (as VHS tapes are weeded). Only DVDs are being added to packets. Fast Adds are still being converted as time permits. Would an 8-week cycle be better than 6 week? Most said no or they don't care. Each library can choose the number of days packet items circulated while in their library.

Mary Lukkarila asked if anyone else was having trouble with checkout screens switching to different patrons in the middle of transactions without staff initiation. Most felt this was probably a scanner problem (scanner reading digits on books as those of a patron – 3 vs. 2). Libraries buying and using new scanners have found it improved their checkin and checkout accuracy.

**E2T2 Grant Project Update:** Shari Fisher reported that Nett Lake will not be participating. It may be possible to hold the \$5,000 designated for Nett Lake for possible extra expenses incurred by other school libraries in the project. Koukol noted that school items will start showing on iPac and staff terminals but will not be available for borrowing at this time.

**Tangential Discussion:** Terry Moore brought up the issue of Title records – when might we be able to have a uniform title record with versions and editions listed underneath. It is very

frustrating for patrons (and staff) who are willing to read any version of a classic work but cannot place a request/hold that will call in any version/edition available. Rogers noted that merging records would impact MnLink. There are national standards (FRBR – Functional Requirements of Bib. Records) that are addressing this issue (for 2007-08). Rogers stated that Indianapolis-Marion Co. Public chose to merge their records and Jan Simmons noted that Duluth also puts all versions of a title under one bib record. Koukol stated that Horizon considers such a decision to be a local bibliographic control issue. Moore questioned why there isn't a program to merge records for search and request modules within Horizon. Rogers noted that RDA (Resource Description and Access) will be replacing AACR2, so huge changes are coming. Jim Weikum thinks it is more likely that a third party vendor, rather than SirsiDynix will address this issue. This issue will need to be discussed further at a future meeting.

**Network changes--Update:** Koukol stated the CP Telecom staff and Robert are doing site surveys this week. Apparently all libraries will get a jack but not a special (red) phone. T-1 lines will be turned on Friday, June 23. That will allow a week for testing before the Friday, June 30/Sat. July 1<sup>st</sup> "kill date". Two Harbors is the first of five MediaCom connections initiated. Unfortunately, although fast and clear, Horizon clients are timing out after 20 minutes. Most sites use VPNCs (Virtual Private Network Connections that prevent the time outs. These problems may be solved by CP Telecom using CISCO firewall hardware rather than MS software. Iprism box may to to CP Telecom in Duluth. The three Horizon servers will be changing IP addresses.

#### **Staff reports (re: COMPASS and computer issues):**

**Mark Koukol:** HIP 4.x is dead. The next version will be IP 8 (Information Portal for version 8). East Central Regional Library will be going on version 8 as a new customer in August. Apparently they didn't realize they would be one of the first. SirsiDynix is already beginning to discuss a Horizon/Unicorn public interface. The merging begins...  
SPAM tagging experiments at level 5 (?) has resulted in too many erroneous spam tags. It is too risky to go to automatic deletion. ALS currently deletes at level 7. Do members want tags or not?

**Shelley Rogers:** She is down from 142 to 48 fast-add items needing full cataloging. CatExpress estimates are needed to budget for the coming year. Rogers has sent email directions on how to copy and paste numbers to make merges accurate. The problem Hoyt Lakes was experiencing (with item records not showing at times) was local, human error. ALS storytelling kits are done. Bi-folkals [note: use this punctuation to search] are almost complete. All will come up if searched under Series=ALS....

Mary Lukkarila noted that there is legislation under consideration for limiting video rentals for customers under age 18.

**Jim Weikum:** He attended an MnLink Gateway Director's meeting. He passed around copies/samples of VDX request from July 2005-July 2006: A statewide list of most requested items (Down Under Horsemanship video by Clinton Anderson!!) and a MINITEX list of the same. These might be helpful for region-wide collection development. There are also more focused reports that can be generated (examples: Batman lists).

Moore asked how COMPASS members are using the lists Koukol sends (top items on request/hold). Some libraries are monitoring and using the list to determine when additional copies should be purchased for their library.

MnLink is testing a software upgrade that it hopes will address problems with AV requests (patrons ordering new titles from outside their local area). Rochester will be added when new software is running, then Kitchigami will be next to join.

### **LIBRARY ISSUES (non-computer):**

**Legislative update** – Jim Weikum noted that the \$480,000 proposed increase disappeared from the Regional Library Basic System Support (RLBSS) budget at the end of the session. The ALS share of RLBSS is about 11%. Construction Grants for Libraries were approved at one million dollars.

**Creating Regional “subject guides”/Wikis --Update:** Koukol stated that there is a server set aside for this purpose but he has not yet had time to form a committee. Moore shared a sample. It can be viewed at <http://hibbing.pbwiki.com/Astronomy>.

**Expansion of available online databases—Update:** RASAL met and members gave a report of databases they thought should be tried. Terry Moore noted that he is only interested if the dollars come directly from ALS, not cost sharing as is done with the Biography Index. His suggestion is to use Best Seller funds. Shari Fisher noted that there is \$27,000 total in the 2006 Best Seller budget. Virginia (N. Maxwell) is not interested in using Best Seller or Cross-Over money. One suggestion was that we choose a database that would enhance economic development in our area. RASAL noted that one of their suggestions, Reference USA (Duluth, Grand Rapids and Hibbing currently subscribe), would serve this goal. Perhaps Iron Range Resources would be willing to help fund that database. Ancestry.com is another database that has popular appeal. Duluth gets Heritage Quest, a related product. Opposing Viewpoints type databases provide information that can be attained through ELM sources, though perhaps not as quickly or concisely.

**Topics from Michael Stephens workshop:** Jan Simmons noted that most of the software demonstrated was free and easy to use. The key was dynamic and interactive programs that allow patrons to be part of the team. Mary Beth Sancomb-Moran will be presenting hands-on Blogging workshops in the ALS Lab on June 15 as a follow-up to the M. Stephens sessions.

**LSTA Grants—status of ALS projects:** A Marketing Workshop will be held October 24. A Technology workshop will be held in Spring 2007. Rebecca Patton is working with the Carlton Public Library Board President to continue automation project since their director resigned. The ADA Compliant Website grant can begin July 1, 2006. WA Fisher was written in to the proposal to do the work. Shari Fisher (ALS) would like an advisor who is seeing impaired. T. Moore suggested she contact the Center for Independent Living. Julie Billings will forward the names of a couple people from her area.

### **Staff reports (non-computer):**

**Jim Weikum:** Provided a handout of MN Book Award Supplement from RAKE Magazine. He can get multiple copies of this if libraries are interested in making it available. Members were interested, so copies will be sent to all via delivery.

Mark Koukol is working on the job description for the part-time ILL clerk.

**Rebecca Patton:** At the MINITEX ILL Conference on May 1<sup>st</sup>, the speaker, Corinne Hill from the Denton Public Library in Denton, Texas spoke about buying on demand instead of borrowing on interlibrary loan. The patrons get improved service. Example: at one library collection development money of \$400,000 is budgeted with \$3,500 to be used for On-demand items. After the original patron gets material requested (purchased rather than obtained through ILL), then the item is cataloged for use by others.

Note: Today is Bob Dylan's birthday (May 24).

**NCLC, Linda Wadman:** Brad Snelling may reconnect as Academic representative to the NCLC Board. MaryBeth Kafut is currently on the Board and her term is expiring. **Janet Coy moved, Terry Moore seconded, that COMPASS approve the reappointment of Kafut to the NCLC Board. Motion passed.**

The Washington Elementary School Library (Ely) is part of E2T2 grant and asked NCLC to help with conversion.

### **Other:**

Virginia Public Library will be holding an Open House on June 5. This will include a Book & Bake Sale and a ceremony at noon.

Sally Peterangelo – thanked ALS for use of copy machine (Shari) and for making Rotating videos non-requestable (Mark)

Jan Simmons stated that Duluth PL has Power Gauges available for checkout so citizens can measure their electric use (donated by MN Power.)

Janet Coy stated Grand Rapids Area Library received a \$37,000 Blandin Grant for Programs (2 yrs). There will be a paid Development Director (\$12,000) and a volunteer Program Committee. KAXE radio is hosting a festival on the Mississippi River. Application deadline is closed for the GRAL Reference position but the City Human Resources department is tied up with Utility workers strike.

Terry Moore stated that the best novel of the last 25 years has been pronounced to be Beloved, by Toni Morrison. Apparently it is used extensively in college courses.

Shelley Rogers asked about having an ALS/Library booth at Land of the Loon. Hibbing has a booth at the (N. St. Louis Co.) fair. Mary Lukkarila noted that the International FinnFest will be at the DECC in Duluth in 2008.

The next COMPASS meeting is scheduled for Wednesday, July 26, 2006.

Janet Coy moved, Sue Sowers seconded, that the meeting be adjourned at 12:40 pm. All present rose in approval.

Submitted by Ginny Richmond

Approved with corrections, 9/20/06

10/13/2006, 11:21 AM

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