

## COMPASS USERS' GROUP

### DRAFT Meeting minutes of Wednesday, March 24, 2009 DRAFT

Members present:

Mary Zaitz/Chisholm, Debby Bocnuk/Babbitt, Lisbeth Boutang/Cloquet, MaryBeth Kafut, Eveleth, MarciaAnderson/Grand Rapids, Ginny Richmond/Hibbing, Linda Chappell, Grand Marais, Sue Haskin, Two Harbors, Sue Sowers/Hoyt Lakes, Diane Adams/International Falls, Paula Chapman, Aurora, Linda Wadman/NCLC, Nancy Maxwell/Virginia; Mark Koukol/ALS, Rebecca Patton/ALS, Angie Ramon-Ankrum/ALS, Shari Fisher, ALS, Jim Weikum/ALS

1. President Nancy Maxwell called the meeting to order at 10:30 a.m.

2. **Approval of COMPASS minutes for January 27, 2010 meeting:**

M/S Adams/Richmond. Approved.unanimously

### 3. COMPASS AND COMPUTER RELATED ISSUES

#### a Questions or problems with Horizon functions:

Current Problem: New Web Server installed and working, but IPRISM does not see it. The file is possibly corrupted. NENET technician is on his way to reconfigure. Affects mail server and Horizon.

#### b. Horizon News

Horizon 7.5.1 is due last quarter of 2010

It is officially compatible with Windows 7.

#### c NE Service Coop fiber optic project

They received a 43 million dollar grant and loan for the project.

#### d Staff Reports

**Mark:** Explanation of internet and Horizon downtime. NENET technician is on his way to repair server problem.

A library in another system has reported a public computer being infected with a key logger virus from a USB drive. He suggested methods for preventing windows from loading drivers for files, or disabling autorun or autoplay. Contact him for details for changing Windows settings

**Jim:** He is working on engaging consultant Linda Miller for ILS selection process.

### 4. Library Issues

a. What's happening at your library?

**Cloquet** More staff reductions because of retirements. Staff are also taking furloughs without closing the Library. Liz B. highly recommended Early Literacy Stations from AWE. They raised money to purchase one at \$2800 and have nearly enough to buy a second machine. Theirs is aimed at Preschool - 3rd Graders. Liz also mentioned the Early Childhood Summit on April 13 in Duluth. It is by invitation only, but Liz called the local school district to request an invitation.

**Two Harbors** Their school district is having a referendum in May. If it fails, the district will go to 4 day weeks. This will have an impact on the Library. They are installing a patio this spring, and are "selling" paving stones for \$100. Library Board reserves the right to accept or reject text proposed by purchaser.

**Aurora:** Received a donation to purchase lead-free toys to replace exist collection. (toys used in the library only)

**Babbitt** is not closing, despite rumors.

Reminder to Rotate Rotating Collectings when notified. Be sure to check CDs and DVDs before sending and on receipt to make sure all the pieces are there. Wireless Print Servers At this point, no one is offering printing if they are offering wireless connections. A printer can be connected to a wireless network. This option is also available through some of the timekeeping software vendors.

**Discussion topics:**

**Problem patrons**

Is there a way to block patrons or alert other systems when patron disappears with materials or large fines? (note: There are occasional messages on the ILL list-serve about specific patrons with multiple lost items)

**Check out without a card:**

Most libraries allow check out without a card only if ID is presented or address/birth date can be verified. One library charges .50 to look up borrower.

**Picking up holds for someone else.**

Most libraries require card or express authorization (a completed form or telephone call) A phrase that seems to work is "We need a card or a body" Note: State law allows pickup for someone living in the same household. However, items should be checked out to the body or the card picking up the books. (this eliminates problems with books never making it home)

**b. Discussion topic: Good review sources for selections (especially kids books)**

SLJ, Hornbook, Booklist, Library Journal, (these are all available through ELM)

Amazon.com, Blogs: a recent SLJ issue had a list of top blogs for kids' books. Jr. Library Guild has a good list, Book marks, Book Page, Good Reads or Library Thing for more social exchange.

**c. Update: Research Library @ Minnesota Discovery Center**

No news,

(Post-meeting note: As of 4/2, you can go directly to the Research Center web pages at <http://www.ironrangerresearchcenter.org/aboutus/> but if you try to go to the MN Discovery Center web site, it says the domain name is expired)

**d. "Legacy Amendment" projects and programs**

**See Handout from Rebecca**

**Additional information:**

- Rebecca found a travel agent to use for bus tours. Contact her if you are thinking of arranging a bus tour.
- There is still no certainty about whether the greatest generation \$ can carry over to next fiscal year. The library money probably will not. However, there is \$450K for the next fiscal year, but no guarantee at all for the 2011-2013 bienium.
- Emphasizing that these programs are a local positive result from the sales tax is good PR.
- For event passes: Wait one week after date of event, then delete passes from holdings.

**e. NCLC: A Public library representative is needed to the NCLC board.**

Nancy Maxwell was nominated to represent public libraries. M/S Ginny/Dianne unanimous approval to elect Nancy Maxwell.

**f. Staff reports**

- a. The Legislative Auditor's report on Library Funding was released on Monday afternoon. Copies are available on the OLA web site. No action will be taken by the Legislature this session. ALS will take no action.
- b. State Library Services sent recertification letters to Grand Rapids and Cloquet. They may be premature as no actual cuts have taken place.
- c. Another substitute driver has been hired for the ALS delivery van and for the Bookmobile. Steve Gelitser will be trained.

**g. NCLC**

NCLC still has scholarship \$ available that must be spent by June.

**e. Other (none)**

5. Adjourn at 1:00

Next meeting: Wednesday, April 28, 2010 @ 10:30